

# MEMO

**DATE:** May 4, 2006

**TO:** Transportation and Communications Committee

**FROM:** Zahi Faranesh, SCAG staff

**SUBJECT:** Maglev Task Force Meeting Attendance

## SUMMARY:

The following table indicates the schedule of Maglev Task Force meetings since last fiscal year, as well as the number of members present at each meeting. The Maglev Task Force is represented by a total of 40 members.

Meeting Date	Task Force Members Present
June 2005	10
July 2005	canceled
August 2005	canceled
September 2005	9
October 2005	canceled
November 2005	9
December 2005	12
January 2006	canceled
February 2006	8
March 2006	canceled
April 2006	12

Maglev Task Force meetings are scheduled to occur monthly, on the second Thursday of every month, from 11am to 1pm. Meetings have been cancelled in the past based either on scheduling conflicts among members - due to holidays or lack of attendance due to other events - or when there would be no action items or important information items to present, per the direction of the Task Force. Given the number of studies that have recently commenced under the Maglev Deployment Program, it is not anticipated that future meetings will be cancelled due to a lack of action items or important information items.

## BACKGROUND:

On April 6, 2006, the TCC requested a staff report on the attendance of the Maglev Task Force and its meeting cancellation policy. Specifically, staff was asked to provide an understanding of what the attendance at the Maglev Task Force meetings has been, as well as the rationale for cancellations.